



STATE OF CONNECTICUT
TEACHERS' RETIREMENT BOARD
21 GRAND STREET HARTFORD, CT 06106-1500
Toll-Free 1-800-504-1102 (860) 241-8400 Fax (860) 525-6018 www.ct.gov/trb

REPORTING THE DEATH OF A CTRB MEMBER

INSTRUCTIONS:

- Please type or print clearly and check all boxes that apply.
- Include a photocopy of the Death Certificate with this form.
- If reporting the death of an active or disabled member, please be sure to provide the names of all statutory survivors (surviving spouse, minor children under age 18 or disabled children). A Survivorship Benefits Before Retirement Bulletin is available for review on the Teachers' Retirement Board website.
- If reporting the death of an inactive member, please provide the date that the member was last actively employed in the public schools of Connecticut.
- Board policy provides for a full (non-prorated) monthly payment for the last month in which the retired or disabled member is alive. For example, if a benefit recipient dies on October 7, the final monthly retirement or disability payment issued in the member's name will be issued as scheduled at the end of October.
- Any/all payments issued the month after the date of death will need to be returned to CTRB.
- Upon receipt of this completed form and a photocopy of the Death Certificate, this office will be in a position to contact the proper person(s) **in writing** with final settlement information.

DATE OF DEATH
/ /

MEMBER NAME (FIRST NAME, MIDDLE INITIAL, LAST NAME)	SOCIAL SECURITY NUMBER
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MEMBERSHIP STATUS (CHECK ONE):

☐ ACTIVE MEMBER ☐ INACTIVE MEMBER ☐ DISABLED MEMBER ☐ RETIRED MEMBER

INFORMANT NAME (FIRST NAME, MIDDLE INITIAL, LAST NAME)	RELATIONSHIP TO THE DECEASED
STREET ADDRESS	EMAIL ADDRESS
CITY, STATE, ZIP	TELEPHONE NUMBER ()

IF THE MEMBER WAS ACTIVELY EMPLOYED IN A CT LOCAL SCHOOL DISTRICT OR RECEIVING A DISABILITY ALLOWANCE FROM THE TEACHERS' RETIREMENT BOARD, PLEASE PROVIDE THE FOLLOWING INFORMATION: NAME OF SURVIVING SPOUSE (IF APPLICABLE): NAME AND DATE OF BIRTH OF ALL MINOR CHILDREN (UNDER AGE 18) OR DISABLED CHILDREN:
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